

Earl L. McGowen IV

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EDUCATION

University of Colorado Law School; Boulder, CO

J.D., August 2011 – Colorado Bar Admission, October 2012

University of Denver; Denver, CO

B.A. English and B.A. Philosophy, 1993 – 1997

Naval Aviation Electronic, Electrical, and Computer Systems School

1987 – 1993 AT3: https://www.cool.navy.mil/SMART/at_smart.pdf

CURRENTLY

Legal Web Content Writer/ Contract/ Part Time

Justia.com; August 2013 – Present

Remote

- Write and edit complex legal website and blog content for attorneys and law firms
- Research and track internet traffic and topics of interest as they pertain to client's practice
- Analyze legal trends utilizing complex database and analytical software

LEGAL EXPERIENCE

Underwriting Mortgage Analyst

Special Counsel, Inc.; November 2012 – January 2013

Denver, CO

- Audited underwriting and financial terms in the mortgage industry
- Evaluated servicer documents for legal compliance
- Performed detailed financial calculations utilizing Access and Excel to validate decisions

Document Review Analyst

Robert Half Legal; April 2012 – May 2012

Boulder, CO

- Analyzed discovery documents and entered findings into document review databases

Discovery Analyst

Johnson & Brennan, PLLC; August 2011 – November 2011

Boulder, CO

- Analyzed electronic discovery and prepare reports for criminal cases
- Analyzed 300 hours of audio recordings looking for legal issues
- Created comprehensive reports to highlight findings

Student Attorney

University of Colorado Criminal Defense Clinic; August 2010 – May 2011

Boulder, CO

- Represented indigent clients charged with misdemeanor offenses
- Conducted detailed investigations to evaluate charges and build complete client profiles
- Interviewed clients and witnesses, inspected scenes, and reviewed evidence and discovery
- Outlined case strategy and advised clients regarding the charges and their options
- Prepared for court hearings and appearances including pretrial conferences and hearings.
- Successfully negotiated with District Attorneys to dismiss or reduce charges amenable sentencing on 7 cases

TECHNICAL EXPERIENCE

Database Programmer/Report Writer

Fiserv Investment Support Services; October 2004 – May 2008 Denver, CO

- Developed databases to automate processes, create scalability, and develop new technological solutions
- Received requests from directors, executives, managers, marketing, legal, and business units requesting data for reports
- Created reports to translate complex data into an end user report
- Evaluated potential solutions to programming hurdles then programmed databases to resolve the hurdle
- Wrote documentation describing or concerning databases

Business Analyst/Technical Support

Fiserv Investment Support Services; March 2002 – October 2004 Denver, CO

- Acted as liaison between business units and Information Technology department
- Analyzed a business unit's needs and researched technology solutions resolving needs
- Proposed business cases to request resources to implement software projects
- Provided Analyst and Technical support to external and internal clients

Relationship Manager/Transfer Agent

First Trust Corporation; May 1998 – March 2002 Denver, CO

- Developed and maintained business relationships with financial advisors and planners having multi-million dollar trust accounts and large client bases
- Single point of contact for advisors' complex trust accounts and wide variety of assets
 - Directed the trades and the movement of assets between brokerage firms, exchanges, and mutual funds
 - Detected and corrected inaccuracies in the administration and registration of trust account assets

Awards: Employee of the Year, out of 800 employees, in 2001, for creating an Microsoft Access program, on my own time, that combined three databases and created scalability.

U.S. Navy

Aviation Electronics Technician, August 1987 – November 1993 Atsugi, Japan
NATC Pax River, MD

- Maintained and repaired sophisticated avionics on Naval Aircraft in a high paced atmosphere on flight decks and air craft carriers
- Specialized in Electronic Countermeasure, Communication, and Navigation systems
- **AWARDS:** Sailor of the Month, November 1989, August 1992; Sailor of the Quarter, 2nd Qtr 1989; Letter of Commendation from Rear Admiral D.P. March in April 1992
- **Secret security clearance** (Inactive upon honorable discharge)
- **Other Protected Veteran status eligible**

OTHER EXPERIENCE

Orchard Grove Conservancy Board Member

May 2008 – Present Boulder, CO

- Former President and board member of the Orchard Grove Conservancy, a 501(c)(3) that works on issues involving low income communities in Boulder City
- Compiled data and created fact sheets and wrote reports and letters to interested parties;
- Created the website, <http://www.saveorchardgrove.com>

TECHNICAL SKILLS

MS Access, Visual Basic, Oracle 9i & 10g, Oracle BI, SQL Server, Regular Expressions, MySQL, PHP, XML, and XSL/XSLT, and other language and database tools